



County of El Dorado

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Legislation Text

File #: 07-016, **Version:** 1

Chief Administrative Office, Procurement and Contracts Division, recommending termination of award of Bid 07-207-056 to PO Express, Inc. of Garland, Texas; and authorize blanket purchase order to the next lowest, responsive, responsible bidder Office Max of Placerville, California in the amount of \$191,498 for the term of twelve months; and authorize an increase to purchase order on an "as needed" basis if funding is available within requesting department's budget.

RECOMMENDED ACTION: Approve.

FUNDING: General Fund.

Fiscal Impact/Change to Net County Cost: No change in Net County Cost.

Reason for Recommendation: On November 14, 2006, item #33, your Board approved award of Bid #07-207-056 to PO Express, Inc. of Garland, Texas for the purchase of Hewlett Packard print toner cartridges and related items.

PO Express, Inc. has not performed as required under the terms of the bid. The bid calls for delivery of goods within three days after receipt of order. In several instances deliveries were made as late as three weeks after receipt of order.

The bid prohibits consolidated delivery of orders for multiple departments. The bid requires that deliveries be made to the location specified and the time of order. PO Express, Inc. consolidated multiple orders requiring County staff time to sort and deliver to multiple locations. Additionally, sales assistance has been non-responsive to departmental needs in providing price quotes. The President of the corporation has been non-responsive to repeated requests to discuss these matters in an effort to cure the failure to perform in accordance with the bid requirements.

As a result, the Purchasing Agent requests your Board terminate award of Bid #07-207-056 with PO Express, Inc. and award to the next low qualified bidder Office Max of Placerville, California.

Action to be taken following Board approval: The Procurement and Contracts Division will issue a purchase order to Office Max for the purchase of Hewlett Packard print toner cartridges and related items.

Contact: Bonnie H. Rich, Purchasing Agent x5940

Concurrences: Not applicable