



Legislation Text

File #: 18-1080, **Version:** 1

Auditor-Controller recommending the Board authorize his Accounting Division Manager overseeing the Property Tax System to exceed the vacation cap of 320 hours through June 30, 2019, to facilitate the implementation of the County's new Megabyte Property Tax System.

FUNDING: General Fund.

DEPARTMENT RECOMMENDATION

The Auditor-Controller recommends that the Board of Supervisors authorize his Accounting Division Manager (ADM) overseeing the Property Tax System (PTS) to exceed the vacation cap of 320 hours through June 30, 2019, to facilitate the implementation of the County's new Megabyte Property Tax System.

DISCUSSION / BACKGROUND

The ADMs in the Auditor-Controller's Office are unrepresented and their benefits are specified in Resolution 039-2018. The Resolution caps the maximum accumulation of vacation time at 320 hours. The ADM in charge of the PTS has expended extra hours and efforts in adjusting certain aspects of our property tax refund process for FENIX and planning the implementation of the Megabyte PTS. This ADM will be "extending" the property tax roll for the first time with the new system which will require extra time and effort. Accordingly, the ADM may be unable to use her vacation hours without a detrimental effect on the Megabyte project.

ALTERNATIVES

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION / COMMENTS

Approve, based on the concerns expressed by the Auditor and Assessor that the property tax system implementation may be at risk if this employee is not available to work on the project due to vacation absence.

FINANCIAL IMPACT

There is no fiscal impact. The ADM's leave balance will be at or below 320 hours by June 30, 2019. In the event the ADM leaves County employment prior to June 30, the maximum vacation leave payout will be 320 hours. In the event the ADM leaves County employment prior to June 30, and her vacation leave balance exceeds 320 hours there is a potential additional cost to the County of up to \$10,000.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Joe Harn