



County of El Dorado

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Legislation Text

File #: 08-0391, **Version:** 1

Human Services Department, Social Services Division, and Child Support Services Department recommending Chairman be authorized to sign Amendment I to Agreement for Services 045-S0810 with Paul Funk dba Pro Line Cleaning Services increasing total compensation by \$12,440 to a maximum not-to-exceed amount of \$80,000 for the term July 19, 2007 through July 18, 2009 to provide custodial services for the leased facilities at 3057 and 3047 Briw Road in Placerville.

RECOMMENDED ACTION: Approve.

FUNDING: Funding sources for the Department of Human Services are 85% Federal/State via Social Services allocations with a 15% County match (met primarily with realignment resources). Funding sources for the Department of Child Support Services are 66% Federal and 33% State with no County match.

BUDGET SUMMARY:		
Total Estimated Cost		\$80,000.00
Funding		
Budgeted	\$80,000.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$80,000.00	
Change To Net County Cost		\$0

Fiscal Impact/Change to Net County Cost: No change. Agreement is funded by State allocations with required County match dollars. Funds are budgeted for FY 2007/08 and the remainder will be included in the FY 2008/09 County Budget Requests. The Department of Human Services will be billed \$2,200 per month for custodial services at 3057 Briw Road, Suite B and \$700 per month for 3047 Briw Road, Suite A, and the Department of Child Support Services will be billed \$615 per month for custodial services at 3057 Briw Road, Suite B. Contractor will invoice each department separately.

Background: Procurement and Contracts prepared Agreement #045-S0810 with Pro-Line Cleaning Services for the provision of custodial services for the Department of Human Services (DHS) and the Department of Child Support Services (DCSS) at the leased facility at 3057 Briw Road. The Board approved and executed Agreement for Services #054-S0711 with Pro-Line Cleaning on July 10, 2007.

Reason for Recommendation: In order to enhance and streamline available assistance to eligible

clients of DHS, several related services have been relocated to the newly leased County facility at 3047 Briw Road, Suite A, which is adjacent to 3057 Briw Road. The Board is being asked to make findings that this independent Contractor can continue to more economically and feasibly perform the custodial services requested. Amendment I to Agreement #045-S0810 will be effective upon execution and allows for custodial services to the new facility commencing March 1, 2008. This contract is being submitted retroactively due to uncertainty relative to the move-in date resulting from waiting for the builder to obtain final city permits to allow occupancy. The County officers or employees with responsibility for administering this Agreement are DeAnn Osborn, Staff Services Analyst, Department of Human Services, and Laura Roth, Director, Child Support Services, or successors. Amendment I to Agreement #045-S0810 and the Blue Route are attached and on file with the Board Clerk.

Action to be taken following Board approval:

Board Clerk to:

- 1) Forward two originals of executed Amendment I to Agreement for Services #045-S0810 to the Department of Human Services.
- 2) Auditor's Office will authorize payment of future invoices.

Contact: Doug Nowka 621-6163

Concurrences: County Counsel and Risk Management