



## Legislation Text

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**File #:** 08-0472, **Version:** 1

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Transportation Department recommending appointment of new members as outlined in Exhibit A.1 for County Service Area 2 and Exhibit A.2 for County Service Area 9 to fill vacancies on various Zone of Benefit Advisory Committees.

**RECOMMENDED ACTION:** Approve.

Fiscal Impact/Change to Net County Cost:

There is no financial impact or net County Cost associated with the changes to the Advisory Committees.

Reason for Recommendation:

*The Policy and Procedure Guidelines for the Formation and Administration of Zones of Benefit within County Service Areas* provide that an Advisory Committee may be appointed to serve at the pleasure of the Board. The purpose of the Advisory Committee is to periodically meet with property owners and residents within the Zone to identify unmet service needs, evaluate the adequacy of the services provided, compile the annual budget for recommendation to the Board of Supervisors, and address other matters pertaining to the Zone of Benefit. Zone of Benefit Advisory Committees are required to comply with all state laws and County policies related to open meetings. There are currently 31 Advisory Committees for Zones of Benefit within the County, two in County Service Area #2 and 29 in County Service Area #9.

Each Advisory Committee is required to meet at least four times per year. One of the four meetings is a general meeting of all interested property owners and residents. Since the inception of the Zone of Benefit program, practice among the Advisory Committees has been to make recommendations to the Board of Supervisors regarding changes to the committee membership based on consensus of the property owners and residents in attendance at the general meeting. The property owners and residents determine the number of Advisory Committee members recommended to the Board for appointment, which may vary from zone to zone and year to year.

With the submission of their recommended budgets and work plans, 11 of the 31 Advisory Committees included changes to their membership. Minutes from the general meetings within each zone reflect the recommended changes to Advisory Committees as shown on Exhibit A.1 for County Service Area #2 and Exhibit A.2 for County Service Area #9.

An updated listing of the Zone of Benefit Advisory Committees is on file with the Clerk of the Board and an updated Zone of Benefit Membership Roster is incorporated as an attachment to this report.

Action to be taken following Board approval:

Upon approval of the recommended Advisory Committee changes, the Department of Transportation will:

1. notify each of the newly appointed individuals of his/her appointment by your Board;

2. provide an Advisory Committee member manual to each new committee member which describes his/her responsibilities and applicable policies, procedures and regulations; and
3. provide a training session for the newly appointed Advisory Committee members to provide information regarding their roles and responsibilities, and policies and regulations applicable to the Zone program.

Contact:  
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Concurrences: