



County of El Dorado

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Legislation Text

File #: 08-0648, Version: 1

Transportation Department recommending the Board make findings pursuant to Article II, Section 210 b (6) of the El Dorado County Charter that there are specialty skills required for the work performed under this Agreement that are not expressly identified in County classifications, and that the on-going aggregate of the work performed under this Agreement is not sufficient to warrant the addition of permanent staff; and Chairman be authorized to sign Agreement for Services AGMT 08-1660 with David Ford Consulting Engineers, Inc. in an amount not to exceed \$150,000 for a three year term to provide on-call hydrologic and hydraulic engineering services.

RECOMMENDED ACTION: Approve.

FUNDING: Traffic Impact Fees are the funding source for services provided in support of the Five Year Capital Improvement Program, and fees collected to process land development applications are the funding source for the services in support of development projects provided by the consultant under this agreement. Specific funding sources will be identified prior to the issuance of a task order.

BUDGET SUMMARY:		
Total Estimated Cost		\$150,000
Funding		
Budgeted	\$ 50,000	
New Funding	\$	
Savings	\$	
Other *	\$ 100,000	
Total Funding Available	\$ 150,000	
Change To Net County Cost		\$-0-

* subsequent year budgets

Fiscal Impact/Change to Net County Cost: This three-year agreement is for the not to exceed amount of \$150,000 and will be funded as described above. There is no fiscal impact to the County General Fund.

Background:

Consultant Selection: In late 2007, the County's Procurement and Contracts Office released a Request for Qualifications (RFQ) for the Department for a variety of transportation related disciplines. Based on the results of that RFQ, David Ford is the #1 firm in the Hydraulics and Hydrology Engineering category.

The Department notified the County Procurement and Contracts Office of this proposed professional services agreement. On March 19, 2008, that Office responded, affirming that a competitive

selection process was conducted in accordance with Board of Supervisor's Policy C-16, Section 7.5, that the time period for that process has not expired, and that it verified with the outside reviewer that the consultant is qualified and able to perform the services in accordance with Section 7.10 of the same Policy.

Justification: Hydrologic and hydraulic engineering is a specialty skill set not found in County classifications. Consultant services will be utilized on an as-needed basis to provide infrequent complex analysis and design of storm water conveyance and storage facilities associated with Capital Improvement Projects.

In accordance with the Feasibility Analysis, the Department is not required to notify an employees association regarding this Agreement..

The Department recommends:

1. That the Board find pursuant to Article II, Section 210 b (6) of the El Dorado County Charter that there are specialty skills required for the work performed under this Agreement that are not expressly identified in County classifications, and that the ongoing aggregate of the work performed under this Agreement is not sufficient to warrant the addition of permanent staff.
2. That the Board of Supervisors approve Professional Services Agreement #AGMT 08-1660 with David Ford Consulting Engineers, Inc. for a term of three (3) years in the Not-to-Exceed amount of \$150,000.

Reason for Recommendation:

This agreement will provide specialty hydrology engineering services that are currently unavailable within the Department. Services will include preliminary and final hydrologic analysis and recommendations; preliminary and final hydraulic design; calculations and reports; alternatives and cost analyses. The design and analysis of storm water conveyance and storage facilities may be included as well. Consultant may also review for adequacy and sound design, drainage studies and reports related to development applications and permits that are submitted to the Department's Land Development Unit for approval. On-call services will support projects included in the County's five-year capital improvement program and other County activities as required, and will assist the Department with services related to the revision and update of the County's Drainage Manual.

Action to be taken following Board approval:

1. Chairman will sign agreement
2. The Department will forward one fully-executed original agreement document to the Consultant.

Contact: Richard W. Shepard, P.E.
Director of Transportation

Concurrences: County Counsel
Risk Management
Procurement & Contracts