



County of El Dorado

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Legislation Text

File #: 08-1091, Version: 1

Treasurer-Tax Collector recommending Chairman be authorized to sign Agreement for Services 100-S0911 with R. R. Donnelley in an amount not to exceed \$55,000 for the term July 1, 2008 through June 30, 2009 to provide printing, programming, and artwork to produce and mail annual secured and unsecured property tax bills for the Treasurer-Tax Collector.

RECOMMENDED ACTION: Approve.

FUNDING: General Fund.

BUDGET SUMMARY:		
Total Estimated Cost		\$55,000.00
Funding		
Budgeted	\$55,000.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$55,000.00	
Change To Net County Cost		\$0.00

Fiscal Impact/Change to Net County Cost: \$55,000.00

Background: RR Donnelley (previously Moore Wallace) currently prints and mails the secured and unsecured tax bills for the Treasurer-Tax Collector's department. Moore Wallace has provided this service for the last two years. The scope of services are listed in "Contract - RR Donnelley - Exhibit A.pdf"

Reason for Recommendation: Approval of the agreement is critical to the operation of the Treasurer-Tax Collector's department.

Action to be taken following Board approval: The department will notify Procurement of the Board's approval of the agreement. Invoices will be approved upon receipt and forwarded to the Auditor-Controller for payment.

Contact: Lousie Gresham, Assistant Treasurer/Tax Collector

Concurrences:

