



Legislation Text

File #: 19-0324, **Version:** 1

Chief Administrative Office, Facilities Division, recommending the Board consider the following:

- 1) Make findings that it is more economical and feasible to contract out the requested services in accordance with Chapter 3.13, Section 3.13.030, of the County Ordinance for the provision of routine monitoring, maintenance and repair services and on-call maintenance and emergency repair services for the access control systems at various County-operated facilities;
- 2) Authorize the Purchasing Agent, upon final County Counsel and Risk Management approval, to sign Agreement 4050 with Sonitrol of Sacramento LLC for a not to exceed amount of \$350,000 over a three (3) year period; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4050, including future amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: General and Non-General Fund.

DISCUSSION / BACKGROUND

Most County facilities have access control and intrusion alarm equipment installed. There are monthly fees for maintenance of this equipment and 24/7 monitoring of the intrusion alarms at our facilities. Under this agreement, when new monitoring equipment is added to facilities or equipment is removed, the Contract Administrator can make the necessary changes to the associated monthly service fees by sending written notice to Sonitrol. The agreement will be administered by the Facilities Division of the Chief Administrative Office; however, departments will be invoiced directly for their services.

Under the proposed contract, the vendor will perform on-call maintenance and emergency repair services, in addition to regular monitoring and scheduled maintenance and repair services. The specific costs for each fiscal year are estimated at \$110,000 annually for all services Countywide.

In accordance with Chapter 3.13, Section 3.13.030, the Board is being asked to make findings that it is more economical and feasible to contract out for the necessary services as the work is not expressly identified in County job classifications and requires specialized certifications and/or knowledge in Sonitrol access control systems. Additionally, the contractor will provide the equipment, tools, and materials related to providing the work that cannot be feasibly provided by the County.

ALTERNATIVES

These are required services that impact the access control to multiple County operated locations.

PRIOR BOARD ACTION

16-0540 6/7/16; 18-1510 10/30/18

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Facilities Division and multiple other Departments

CAO RECOMMENDATION / COMMENTS

It is recommended that the Board approve this item.

FINANCIAL IMPACT

There is no change to Net County Cost. These are required services and sufficient appropriations exist within the Fiscal Year 2019-20 Budget. With regard to future fiscal years, should the funding for these services be reduced or eliminated, the County has the option to terminate the Agreement.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Infrastructure

CONTACT

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