



Legislation Text

File #: 19-0868, **Version:** 1

Probation Department recommending the Board:

- 1) Make findings that it is more economical and feasible to contract out in accordance with Chapter 3.13, Section 3.13.030 of the County Contracting Out Ordinance to contract out for janitorial services for a leased facility outside the government center locations;
- 2) Approve and authorize the Chair to sign Agreement for Services 4051 with Pro-Line Cleaning Services, Inc., to provide janitorial services for the Probation Department located at 3974 Durock Road, Shingle Springs, Suites 205-211 and for the Community Corrections Center located at 3974 Durock Road, Shingle Springs, Suites 201-204, for the term of August 1, 2019 through July 31, 2022, with a not to exceed amount of \$88,428.00; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4051, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: General Fund (\$63,265) and Public Safety Realignment (\$25,163).

DISCUSSION / BACKGROUND

Pro-Line has been providing janitorial services to the County since 2007, including the identified Probation facilities at Durock Road. The existing agreement with Pro-line expires July 31, 2019.

Under the current recommended Agreement 4051, Pro-Line is contracted to clean the Probation Department located at 3974 Durock Road, Shingle Springs, Suites 205-211 and the Community Corrections Center located at 3974 Durock Road, Shingle Springs, Suites 201-204. This agreement includes a yearly rate increase. The vendor has indicated it is due to annual wage increases.

Government Code Section 31000 requires that prior to contracting for janitorial services the Board must find that the site receiving said services is remote from available county employee resources and that the county's economic interests are served by such a contract rather than by paying additional travel and subsistence expenses to existing county employees. For prior contractual terms with Pro-Line, the Probation Department working with the Chief Administrative Office Facilities Division, ascertained that the Shingle Springs location is remote enough from the closest location currently receiving janitorial services from County employees. Therefore, Probation recommends the Board find that contracting janitorial services for the Probation Department and Community Corrections Center in Shingle Springs is more economically and feasibly performed by an independent contractor.

ALTERNATIVES

Disapproval of this agreement would require Probation to identify another vendor for janitorial services and develop a contract with that vendor, thereby creating a gap in services.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no change in Net County Cost associated with this Agreement. Sufficient appropriations were included in the approved Fiscal Year 2019-20 Budget and will be included in future budgets for the term of the Agreement.

CLERK OF THE BOARD FOLLOW UP ACTIONS

- 1) Obtain the signature of the Chair on two (2) originals of Agreement 4051.
- 2) Clerk of the Board to return one (1) fully executed Agreement to the Probation Department, 3974 Durock Road, STE 205, Shingle Springs.

STRATEGIC PLAN COMPONENT

N/A

CONTACT

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