



Legislation Text

File #: 19-1229, **Version:** 1

Sheriff's Office recommending the Board:

- 1) Authorize the Purchasing Agent to sign the Agreement for Services 4138 with Heritage Portraits and Albums Inc. for onsite photography and development of a Sheriff's Office commemorative yearbook, including the purchase of 400 copies of the yearbook for distribution to Sheriff's Office staff, in the estimated amount of \$23,000 for a term ending June 30, 2020; and
- 2) Approve budget transfer increasing revenues and appropriations in the Sheriff's Office Fiscal Year 2019-2020 Budget by \$23,000, drawing down funds from the Federal Equitable Justice special revenue fund, to cover the costs of the commemorative yearbooks. (4/5 vote required) (Est. Time: 10 Min.)

FUNDING: Federal Asset Forfeiture.

DISCUSSION / BACKGROUND

The agreement being requested to be approved for signature by the Board of Supervisors will be made and entered by Heritage Portraits and Albums Inc. and El Dorado County for the purpose of obtaining services for creating a photographic Sheriff's Office commemorative yearbook.

In an effort to promote and continue positive employee morale, the Sheriff's Office will be using a portion of Asset Forfeiture funding to commemorate the 170th year of the El Dorado County Sheriff's Office and to honor those that have been lost in the line of duty, by providing Sheriff's Office employees with yearbooks in observance of the hard work and dedication demonstrated by current employees and those that have served El Dorado County in the past.

On June 12, 2019 a request was made by the Sheriff's Office to the US Department of Justice, Money Laundering and Asset Recovery Section (the entity responsible for governing the appropriate uses of Federal Asset Forfeiture), asking if purchasing 400 yearbooks is an appropriate use of Asset Forfeiture Funds. On June 18, 2019 the US Department of Justice, Money Laundering and Asset Recovery Section responded and determined that the El Dorado County Sheriff's Office may use their DOJ Equitable Sharing Funds to purchase yearbooks for distribution to staff.

ALTERNATIVES

N/A

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

County Counsel, Risk Management.

CAO RECOMMENDATION / COMMENTS

The Department of Justice and County Counsel have approved this as an allowable expense;

however, while the CAO appreciates the desire of the Sheriff's Office to commemorate the 170th year of the El Dorado County Sheriff's Office and honor those that have been lost in the line of duty, it is incumbent upon this office to make the Board aware that there are many other essential needs facing the County for which these funds could be used. Examples include equipment and furniture for the new public safety facility that are currently being purchased with General Fund money and generators for county owned facilities for which funding has not been identified. The contract is within the signature authority of the Purchasing Agent but this purchase requires the approval of a budget transfer which requires approval of the Board of Supervisors. As a result, the Chief Administrative Office is presenting this item to the Board for approval of both the budget transfer and the agreement for services.

FINANCIAL IMPACT

No Change to Net County Cost. The costs of the contract will be off-set with Federal Asset Forfeiture Funding held in the Sheriff's Office Special Revenue Fund.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Please return one fully executed original to the Sheriff's Office for distribution.

STRATEGIC PLAN COMPONENT

Public Safety

CONTACT

Undersheriff Randy Peshon