



## Legislation Text

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**File #:** 19-1690, **Version:** 1

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Department of Transportation, Maintenance and Operations Division, recommending the Board consider the following for temporary housing of snow removal crews:

- 1) Approve and authorize the Chair to sign retroactive Rental Agreement 4327 with Lake Valley Properties for temporary housing located at 587 Otomites Street in South Lake Tahoe, in the amount of \$11,600.00, to commence on November 1, 2019, and terminate on March 31, 2020; and
- 2) Approve and ratify Rental Agreement 4210 with Tahoe Rental Company for temporary housing located at 7110 West Lake Boulevard in Tahoma, in the amount of \$12,500.00, to commence on December 1, 2019 and terminate on March 31, 2020. (Est. Time 10 Min.)

**FUNDING:** Road Fund.

### **DISCUSSION / BACKGROUND**

Department of Transportation, Maintenance and Operations Division (Transportation) is requesting approval of Rental Agreement #4327 with the Lessor for temporary housing located at 587 Otomites Street in South Lake Tahoe. Transportation is also requesting approval of Rental Agreement #4210 with the Lessor for temporary housing located at 7110 West Lake Boulevard in Tahoma.

Transportation has historically provided temporary housing for snow removal crews in the Tahoma area for the past twenty (20) years and South Lake Tahoe area for the past couple years during heavy snowstorms.

Transportation works twenty-four (24) hour shifts to keep the roads plowed and sanded for public safety. During periods of significant snowfall, it is necessary for Transportation to send staff from the Placerville Maintenance Facility to South Lake Tahoe and Tahoma, possibly for several days to weeks at a time. Housing must be provided for the crew from Placerville to accommodate the work schedules and for the Tahoma crew when the highway is closed or when snow removal requires extended shifts. Depending on the size of the crews, there could be a need for multiple rooms and recent experience has shown that it is difficult, if not impossible, to find available hotels in South Lake Tahoe and Tahoma during a snow event. Additionally, room rates are often over \$100.00 per night. The lack of availability and cost makes the house rentals a more dependable and economical option.

Transportation is requesting the Board to ratify Rental Agreement #4210. Originally, it was interpreted that the purchasing policy allowed for the Purchasing Agent to sign the rental agreement. Following the signature of rental agreement #4210, it was determined that these agreements for real property lease must be approved by the Board of Supervisors, rather than the Purchasing Agent. Because of the misinterpretation, there was a delay in agendaizing item #4327 for a Board meeting prior to the start of the rental period. Transportation is requesting the Board to retroactively sign Rental Agreement #4327 commencing November 1, 2019.

### **ALTERNATIVES**

The Board may choose not to approve the rental agreements. Without these rental agreements to facilitate temporary housing, alternative methods would need to be identified, in addition to associated costs.

**PRIOR BOARD ACTION**

N/A

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Procurement and Contracts, County Counsel, and Risk Management

**CAO RECOMMENDATION / COMMENTS**

It is recommended that the Board approve this item.

**FINANCIAL IMPACT**

The total cost for both lease agreements is \$24,100. The current Fiscal Year 2019-20 budget includes the costs for the rental agreements.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

- 1) The Clerk of the Board will obtain the Chair's initials and signatures on two (2) originals of Rental Agreement #4327.
- 2) The Clerk of the Board will return one (1) signed original of the Rental Agreement to CAO Procurement and Contracts, for further processing.

**STRATEGIC PLAN COMPONENT**

Public Safety

**CONTACT**

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Department of Transportation