



Legislation Text

File #: 19-1830, **Version:** 1

Health and Human Services Agency recommending the Board:

- 1) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with On My Own Independent Living Services for services provided under Agreement 2653 because the County has neither the staff nor facilities to perform said services and the contractor will provide equipment, materials, facilities, administration and/or support services related to providing work that may not be feasibly provided by the County;
- 2) Approve and authorize the Chair to sign Amendment I to Agreement for Services 2653 with On My Own Independent Living Services for the provision of one-to-one skill building training and parenting programs for adults with developmental disabilities, effective upon execution, extending the term one year for a total term from June 14, 2018 through May 31, 2022, and increasing the maximum obligation by \$54,225 for a new maximum contractual obligation of \$120,000; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 2653, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Federal, State, & 2011 Realignment.

DISCUSSION / BACKGROUND:

On My Own Independent Living Services provides personnel and services necessary to provide 1) Empowered Parenting Program, (a one-to-one skill building and training program for adults with developmental disabilities, or otherwise, who have expressed a desire to learn successful parenting); and/or 2) Independent Living Services, (a one-to-one repetitive and customized training and support to work on specific goals and objectives moving towards more independent living in the community). Services are provided on an "as requested" basis to clients referred by County's Health and Human Services Agency (HHSA).

HHSA has contracted with this vendor for these services since June 2016.

The work performed under this Agreement is on an "as requested" basis and the need for services in any given fiscal year is difficult to anticipate; therefore, it is more economical and feasible to engage an independent contractor for the provision of one-to-one skill building training and parenting programs for adults with developmental disabilities.

In accordance with Board of Supervisors Procurement Policy C-17, Section 7.11, the contractor selection process for service contracts in excess of \$100,000 must include a review of the scope of services and contractor's professional qualifications by a group of individuals (including at least one representative from outside the department requesting the services) qualified to judge the contractor's ability to perform the services. HHSA has documentation on file that such a review was performed for Amendment I, Agreement #2653 with On My Own Independent Living Services.

ALTERNATIVES:

No viable alternative recommendations are available.

PRIOR BOARD ACTION:

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT:

N/A

CAO RECOMMENDATION:

It is recommended that the Board approve this item.

FINANCIAL IMPACT:

Costs for the agreement have been budgeted and funded with a capped annual Federal allocation and funds have been appropriated in the FY 2019-20 County Budget, and will be included in future budgets. There is no impact to the current budget or budgeted use of General Fund as no new costs are identified for this amendment.

CLERK OF THE BOARD FOLLOW UP ACTIONS

- 1) Obtain signature of Chair on two (2) originals of Amendment I, Agreement for Services #2653.
- 2) Forward one (1) fully executed document to HHSA-Contracts Unit, 3057 Briw Road, Placerville for further processing.

STRATEGIC PLAN COMPONENT:

County Strategic Plan: Healthy Communities

CONTACT

Don Semon, Director, Health and Human Services Agency