



County of El Dorado

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Legislation Text

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Human Services Department recommending Chairman be authorized to sign Agreement for Services 484-S0911 with The El Dorado County Office of Education in the amount of \$177,775 for the term January 1, 2009 through June 30, 2010 to provide coordinator services to the Child Abuse Prevention Council on behalf of said Department.

RECOMMENDED ACTION: Approve.

FUNDING: Funding sources are primarily the El Dorado County Children's Trust Fund (CTF) with an annual allotment of up to \$25,000 in El Dorado County Child Abuse Prevention, Intervention and Treatment (CAPIT) funds from the County's State allocation. The current CTF balance is sufficient to cover all costs associated with this 18-month Agreement, with the exception of up to \$50,000 allowed for grant activities that would be fully funded by future grants that CAPC may receive. Incoming revenue sources are expected to continue to replenish CTF balances. There is no County share of cost.

BUDGET SUMMARY:		
Total Estimated Cost		\$177,775.00
Max Compensation FY08-09	\$63,900.00	
Max Compensation FY09-10	\$113,875.00	
Total Funding Available	\$177,775.00	
Change To Net County Cost		\$0.00

Fiscal Impact/Change to Net County Cost: None. The Agreement is 100% funded by the El Dorado County's Children's Trust Fund and a portion of the annual State CAPIT Allocation. A line item budget transfer will be submitted to the Auditor's office to implement 08-09 budget adjustments necessary to reflect this contractual arrangement.

Background: Child Abuse Prevention Councils are legislated in California's Welfare and Institutions Code §18980, which mandates that each county in the state establish a Child Abuse Prevention Council in order to carry out specific legislated functions within that county. On April 9, 2002, the El Dorado County Board of Supervisors established a Child Abuse Prevention Council (CAPC) and designated that Council as the Children's Trust Fund Commission. CAPC acts as an independent organization functioning within county government pursuant to Welfare and Institutions Code §18983.5 and in accordance with State of California directives and mandates.

The El Dorado County Children's Trust Fund (CTF), #20-553-313, Index #7753313, consists of State

revenues allocated among California counties from sources such as birth certificate surcharge fees and California Department of Motor Vehicles "Kids' Plates" license plate revenues as well as earned interest, grants and donations. As Commission of the Children's Trust Fund, CAPC is authorized by the Welfare and Institutions Code §18982.2 to accept donations, gifts and grants into the Children's Trust Fund (CTF), and to spend money from the CTF for Child abuse prevention efforts. The California Department of Social Services assigned the responsibility of administering the CTF to local county welfare departments. The Board of Supervisors adopted Resolutions Nos. 259-2005 and 356-2006 authorizing the Department of Human Services to receive and deposit respectively donation and grant funds on behalf of CAPC into the El Dorado County CTF for CAPC to use for child abuse prevention activities.

Reason for Recommendation: CAPC is a volunteer-based organization and has an ongoing need for staff support to coordinate, provide and/or assist with provision of CAPC child abuse prevention activities, related functions and services on its behalf. As the County's welfare department with responsibility for administering the Children's Trust Fund, the Department of Human Services, has determined it is more cost-effective to contract out for these services. The vendor identified to provide CAPC Coordinator services, the El Dorado County Office of Education (EDCOE), was the sole qualified respondent to the County's Request for Qualifications issued on July 11, 2008. CAPC and EDCOE share the mutual goal of preventing child abuse in El Dorado County through community-based educational efforts. EDCOE will provide staff to support CAPC and coordinate or conduct the various community awareness, educational and training activities and events approved by CAPC to further child abuse prevention throughout the County.

The Agreement allows reimbursement to EDCOE for up to \$28,150 annually for CAPC Coordinator staff salary and benefits and specifies annual not-to-exceed amounts for each activity to be coordinated/conducted, including activities for current and potential future grants that CAPC receives. To ensure expenditures meet County purchasing guidelines, DHS is submitting this Agreement on behalf of CAPC for the provision of CAPC Coordinator services for a not-to-exceed total compensation of \$177,775 during the eighteen-month term of January 1, 2008 to June 30, 2010. The California Department of Social Services has confirmed that it is appropriate to use a portion of the DHS annual CAPIT allocation to contract for CAPC coordination staff support. Agreement for Services 484-S0911 is being submitted for retroactive execution due to delays in discussions relating to development of its Scope of Services, Compensation and Indemnity language, which required the review and approval of both CAPC and the vendor's counsel.

Purchasing Agent Recommendations: The County Purchasing Agent has reviewed the Department's request to amend this Agreement and concurs that it is in compliance with Board of Supervisors Policy C-17. Procurement and Contracts prepared and issued Request for Qualifications (RFQ) 09-918-022 at the request of the Department of Human Services (DHS) for the provision of Child Abuse Prevention Council Coordinator services on July 11, 2008. The El Dorado County Office of Education was the sole qualified respondent, which negated the need for independent outside review.

Action to be taken following Board approval:

- 1) Chairman to sign two (2) original Agreements.
- 2) Board Clerk's Office to return one (1) original Agreement to Department
- 3) Department to distribute as appropriate.

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Concurrences: County Counsel and Risk Management have approved Agreement for Services 484-S0911.