



Legislation Text

File #: 20-0794, **Version:** 1

Department of Transportation recommending the Board approve and authorize the Purchasing Agent, or designee, to sign Agreement for Services 4944 with Kimley-Horn and Associates, Inc., in the amount of \$20,000 with a term of three (3) years, with a retroactive start date of May 12, 2020, for the purpose of providing assistance in updating the County's Traffic Impact Mitigation Fee Program.

FUNDING: Traffic Impact Mitigation Fees.

DISCUSSION / BACKGROUND

On May 12, 2017, the Purchasing Agent approved agreement 442-S1710 with Kimley-Horn and Associates, Inc., (KHA Agreement) to provide the necessary expertise to assist Planning staff with the update to the TIM Fee Program, as required by the adopted 2004 General Plan (See Attachment C). The original Scope of Work included calculation of updated service volumes, a deficiency analysis, TIM Fee scenario analysis, recommended TIM Fee improvements, a presentation to the Board, and an update of the 2015 parcel map data.

On December 12, 2017 (Item 26), the Board directed staff to expedite the preparation of an amendment to the KHA Agreement, to amend the original Scope of Work to include the preparation of an addendum to the County's Programmatic Environmental Impact Report (EIR) for the Western Slope Roadway Capital Improvement Program (CIP) and TIM Fee Program Update.

On January 9, 2018 (Item 27), the Board approved the First Amendment to the KHA Agreement amending the Scope of Work and increasing the not-to-exceed amount of \$51,670 by \$38,875, without a change in rates, for a total not-to-exceed amount of \$90,545 and provided for consultant assistance to allow staff to move forward with a Technical Update, including moving of parcels in Zone 2 into Zone 8 (See Attachment D).

Due to circumstances outside the Department of Transportation's (Transportation) control, the term of the KHA Agreement lapsed as of May 11, 2020, and the proposed agreement allows for completion of the work outlined under the KHA Agreement's Task 6 - Parcel Map Updates. The proposed new agreement #4944 incorporates minor changes from the KHA Agreement including revisions to the Scope of Work to update the existing base year (2015) and future year (2035) to reflect 2019 as the base year and 2040 as the future year, changes to the Consultant's rates to allow for cost of living increases, and provisions for additional consultant assistance to complete the work. Given the circumstances which lead to the inadvertent expiration of the KHA Agreement, Transportation is respectfully requesting a retroactive start date of May 12, 2020.

ALTERNATIVES

The Board could decide to not approve this Agreement. If the Agreement is not approved, significant delays would be expected in project delivery.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

County Procurement and Contracts

The Agreement has been approved by County Counsel and Risk Management.

CAO RECOMMENDATION

Approve as recommended.

FINANCIAL IMPACT

There is no change to Net County Cost associated with this item. Funds are available in the Recommended Budget for FY 2020-21 in the Department's budget.

CLERK OF THE BOARD FOLLOW UP ACTIONS

None.

STRATEGIC PLAN COMPONENT

Economic Development, Infrastructure, and Good Governance

CONTACT

Rafael Martinez, Director
Department of Transportation