



Legislation Text

File #: 20-0915, **Version:** 1

Chief Administrative Office, Emergency Medical Services and Emergency Preparedness & Response Division, recommending the Board adopt and authorize the Chair to sign Resolution **120-2020** to approve the addition of 1.0 FTE Health Educator in the Emergency Preparedness program.

FUNDING: California Department of Public Health Emergency Preparedness Grants and Public Health Realignment.

DISCUSSION / BACKGROUND

The Board of Supervisors approved the transfer of the Emergency Medical Services (EMS) and Emergency Preparedness and Response (EPR) functions from the Health and Human Services Agency to the Chief Administrative Office effective July 1, 2019. As part of this reorganization, staffing and program needs were assessed at that time. Since March 2020, additional program responsibilities under the Hospital Preparedness grant and Public Health Emergency Preparedness grant have been added to the EPR program. The workplans of these grants require the ability to plan for and respond to emergent issues, such as emerging infectious disease and emergency response. The requirements of the prior grants and new grant workplans do not align with the number of positions and existing classifications in the EPR program and a higher level position is needed to support the program and division.

ALTERNATIVES

The Board could choose not to approve the additional allocation.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Human Resources

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

The Emergency Preparedness program has no General Fund cost and is fully funded by federal and state grants from the California Department of Public Health, with a Public Health Realignment contribution to cover any costs that are not eligible for grant reimbursement. The Emergency Preparedness Program is planning to absorb the impacts of reductions to realignment revenue of approximately \$8,900 by reducing the Emergency Preparedness duties of the EMS Coordinator thereby reducing overall salary and benefits.

The salary range for the position is \$57,845-\$70,304, and the estimated annual salary and benefit cost is approximately \$102,600. Funding for an additional position was included in the Fiscal Year 2020-21 budget in anticipation of this request, however, at the time of the budget recommendation,

the evaluation of the job needs for the position had not been completed and the addition of the position was not included in the budget process.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon Board adoption and approval, please provide a copy of the executed Resolution to Katie Lee in Human Resources.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Sue Hennike, Deputy Chief Administrative Officer