



Legislation Text

File #: 20-1538, **Version:** 1

Human Resources Department recommending the Board approve and authorize the Chair to sign Agreement 5309 with Occu-Med LTD., for pre-employment health screenings and physical examinations with a total not-to-exceed of \$240,000 for a two year term January 1, 2021 - December 31, 2022.

FUNDING: General Fund.

DISCUSSION / BACKGROUND

In accordance with Board Policy Number C-17, departments are required to obtain authorization from the Board of Supervisors to utilize any contract for services that exceeds \$100,000. The Human Resources Department is requesting the Board approve and authorize the Chair to sign Agreement 5309 with Occu-Med LTD., for a total not-to-exceed of \$240,000 for a two year term January 1, 2021 - December 31, 2022.

The Contractor will provide professional occupational health consulting and related services that will include but not be limited to pre-employment health screenings and physical examinations. The Contractor will also provide advice and guidance to the County related to the results of these screenings and examinations.

Occu-Med LTD. was awarded Request for Proposal 19-961-007 on November 20, 2018 with Legistar item 18-1766. Occu-Med has provided professional occupational health consulting and related services for the County from January 1, 2019 to December 31, 2020 with Agreement 3576. The proposed Agreement 5309 will continue these services.

ALTERNATIVES

The Board could choose not to approve the agreement and Human Resources could find another vendor to provide pre-employment health screenings and physicals.

PRIOR BOARD ACTION

November 20, 2018, Legistar Item 18-1766 - approval of prior Occu-Med Agreement 3576, award of Request for Proposal 19-961-007.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

CAO, County Counsel, Procurement and Contracts

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

Funding for the agreement is included in the Human Resources Program Budget for Fiscal Year 2020 -2021. Any department specific services will be charged back to that department.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Clerk of the Board to obtain the Board Chair's signature on Agreement 5309 and return a copy of the fully executed agreement to Purchasing and Contracts.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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