



## Legislation Text

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**File #:** 20-1552, **Version:** 1

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Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 5450 with Natalie Patterson, for the provision of registered dietitian services, in the amount of \$43,000 per one-year term, beginning July 1, 2021 through June 30, 2022, and with up to three (3) one-year renewals for an amount up to \$172,000, for the full term of Agreement for Services 5450;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Natalie Patterson, RD, for services provided under this Agreement 5450 because specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 5450, including amendments that do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING** Funded by 29% Federal, 3% State, 48% County General Fund, and 20% Fees and Donations.

**DISCUSSION / BACKGROUND:**

Health and Human Services Agency (HHSA) recommending the Board approve Agreement for Services 5450 (Agreement) with Natalie Patterson for the provision of registered dietitian services for the Senior Nutrition Program, ensuring HHSA meets the requirements as set forth by the California Department of Aging.

Additionally, HHSA has determined, in accordance with County Ordinance Section 3.13.030 there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work.

Due to Covid-19, All of HHSA's congregate meal sites were closed, and a new system to provide meals was quickly mobilized. HHSA's senior meal program currently provides seniors with hot, nutritious meals every weekday for take-out and, when safe again, will be provided at congregate meal sites located throughout El Dorado County. In addition, if individuals are medically or physically disabled, meals may be delivered to their homes. Eligibility for participation in the Senior Nutrition Program includes any person (age 60 or older), the spouse of an older individual, and persons with a disability under the age of 60 who reside in housing facilities occupied primarily by older individuals in which Senior Nutrition meals are provided, or a disabled person under the age of 60 who attends a congregate meal site with an older individual who participates in the dining program.

Under the funding agreement with the State of California Department of Aging (CDA), HHSA's Area Agency on Aging 2020-2024 Area Plan for Senior Services in El Dorado County, and Title 22, all require HHSA to contract with a registered dietitian for the provision of services relative to the Senior Nutrition Program's congregate and home-delivered meal programs, and as requested nutrition education / nutrition related services.

The language used in Article II, "Term", of this Agreement was developed with the help of a CDA representative for the prior expiring agreement. It is written to comply with the CDA limitations that contract terms must be for a one-year term but may include the option to renew for successive one-year periods up to a maximum of three (3) additional years.

In accordance with Board of Supervisors Policy C-17, Section 7.11 "Contracts over \$100,000" prior to finalizing this Agreement 5450 with Natalie Patterson, HHSA sought and received a review of the scope of services and the contractor's professional qualifications by a group of individuals qualified to judge the contractor's ability to perform the services, including one representative from outside the department requesting the services.

**ALTERNATIVES:**

Disapproval of Agreement for Services 5450 will result in HHSA being out of compliance with the CDA funding agreement.

**PRIOR BOARD ACTION:**

- 1) 02/13/2018, File ID 17-1389 HHSA Natalie Patterson Agreement 323-S1810
- 2) 08/04/2020, File ID 20-0946 HHSA 2020-2024 Area Plan on Aging

**OTHER DEPARTMENT / AGENCY INVOLVEMENT:**

County Counsel, Human Resources, and Risk Management.

**CAO RECOMMENDATION:**

Approve as recommended.

**FINANCIAL IMPACT:**

This agreement is funded with State funding, Federal funding, program fees, donations, and General Fund. Estimated impact to Net County Cost for Fiscal Year (FY) 2021-22 is \$20,640 or 48% of the total amount of \$43,000. Sufficient appropriations were included in the FY 2021-22 budget request and will be included in future budgets for the term of the agreement.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

- 1) Clerk of the Board to obtain signature of Chair on two (2) original Agreements for Services 5450.
- 2) Clerk of the Board to return one (1) fully executed Agreement to the Health and Human Services Agency, Contracts Division.

**STRATEGIC PLAN COMPONENT:**

Healthy Communities

**CONTACT**

Don Semon, Director