



Legislation Text

File #: 21-1912, **Version:** 1

Human Resources Department recommending the Board:

- 1) Approve and adopt the new Department-specific class specification: Code Enforcement Manager; and
- 2) Adopt and authorize the Chair to sign Resolution **195-2021** to approve the job class number, bargaining unit, and salary range for the new classification of Code Enforcement Manager.

FUNDING: N/A

DISCUSSION / BACKGROUND

The Human Resources Department has been working with the Planning & Building Department and the union to finalize for Board consideration the newly-proposed class specification. The creation of the new classification of Code Enforcement Manager is necessary to provide managerial oversight to the Code Enforcement Division. The Code Enforcement Manager classification specification is reflective of the duties and responsibilities that are consistent with industry standards. It is anticipated that the department will return to the Board in the coming months to request a change to the Personnel Allocation to utilize the Code Enforcement Manager classification.

ALTERNATIVES

The Board could choose not to adopt the new class specification of Code Enforcement Manager and direct Human Resources to make revisions or conduct further additional analysis.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

El Dorado County Managers' Association
Planning & Building Department

CAO RECOMMENDATION

Approve as recommended.

FINANCIAL IMPACT

There is no financial impact associated with adding the classification.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon Board approval, please provide a copy of the fully executed Resolution to Lauren Montalvo and Heather Andersen in Human Resources.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Joseph Carruesco, Director of Human Resources