



Legislation Text

File #: 21-1993, **Version:** 1

Human Resources Department recommending the Board:

- 1) Approve and adopt the revised Health and Human Services Agency department-specific class specification: Animal Services Officer Supervisor (title change from Supervising Animal Control Officer); and
- 2) Adopt and authorize the Chair to sign Resolution **005-2022** to approve the abovementioned title change.

FUNDING: N/A

DISCUSSION / BACKGROUND

After consultation with the Health and Human Services Agency, the Human Resources Department has determined that it is necessary to update the Animal Services Officer Supervisor (title change from Supervising Animal Control Officer) classification. Health and Human Services assisted in identifying areas of clarification and improvement to better represent the utilization of this classification, and the class specification has been updated to better align with the required duties of the classification. Along with the changes in duties, the minimum qualifications have been updated to better align with comparator agencies to attract a larger, yet still qualified applicant pool.

ALTERNATIVES

The Board could choose not to approve any of the recommendations herein and direct Human Resources to make revisions or conduct additional analysis.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Operating Engineers, Local #3 - Trades and Crafts
Health and Human Services Agency

CAO RECOMMENDATION

Approve as recommended.

FINANCIAL IMPACT

There is no financial impact related to the adoption of a revised class specification and title change.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon Board adoption and approval, please provide a copy of the fully executed Resolution to Heather Andersen in Human Resources.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Joseph Carruesco, Director of Human Resources