



Legislation Text

File #: 22-0303, **Version:** 1

Chief Administrative Office recommending the Board:

- 1) Receive and file the attached Fiscal Year 2021-22 Mid-Year Budget Report and if needed provide direction to staff; and
- 2) Provide direction to the Chief Administrative Office to solicit requests from fire agencies and County departments for Transient Occupancy Tax funds to mitigate the impacts of tourism in Fiscal Year 2022-23.

FUNDING: Countywide Budget.

DISCUSSION / BACKGROUND

Each year, the Chief Administrative Office works in conjunction with County departments to review the status of the current year's budget and present a Mid-Year report which summarizes the County's budget status following the first two quarters of the fiscal year. The review and report is intended to identify any material variances in projected revenues and expenses and provides a fund balance estimate relative to the upcoming fiscal year budget preparation.

Included in the Mid-Year Budget report is Attachment A, a memo from the Chief Administrative Office summarizing the County's budget status. Attachment B is a table of each department's General Fund Projections. Attachment C is a narrative providing further information explaining the projections outlined in Attachment B.

Departments are in the process of developing their Fiscal Year (FY) 2022-23 budget requests. These requests are due to the Chief Administrative Office on February 18, 2022. A special Board meeting is planned for Monday, April 25, 2022, to discuss any major revenue, expenditure, and/or policy issues related to the FY 2022-23 Recommended Budget, prior to the Chief Administrative Office finalizing work on the budget book. The CAO Recommended Budget for FY 2022-23 is estimated to be complete by mid-May, with the Budget Hearing set for June 6, 2022.

On March 30, 2021, with Legistar item 21-0484, the Board approved the use of Transient Occupancy Tax funding to address the impacts of tourism for various fire districts and County departments. If the Board would like to fund similar requests in the FY 2022-23 Budget, the Chief Administrative Office would need to solicit funding requests from fire districts and County departments before the Recommended Budget is finalized. Staff are requesting the Board direct the Chief Administrative Office reach out to County departments and fire districts and return to the Board before the Recommended Budget is finalized to receive Board direction on which requests shall be included in the Recommended Budget.

ALTERNATIVES

The Board could choose not to receive and file the FY 2021-22 Mid-Year Report or provide direction to staff.

PRIOR BOARD ACTION

09/28/2021 Legistar item 21-1519 - FY 2021-22 Budget Adoption

OTHER DEPARTMENT / AGENCY INVOLVEMENT

All County departments participate in the development of this report by providing the CAO with mid-year projections and summary status information.

FINANCIAL IMPACT

There is no direct financial impact associated with the attached reports and mid-year budget presentations. Any direction that may have a financial impact will be brought back to the Board for approval.

CLERK OF THE BOARD FOLLOW UP ACTIONS

None

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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