



Legislation Text

File #: 22-0238, **Version:** 1

Health and Human Services Agency (HHS) recommending the Board adopt and authorize the Chair to sign Resolution **041-2022** to:

- 1) Approve the deletion of one (1.0) vacant Full Time Equivalent (FTE) Administrative Technician allocation; and
- 2) Approve the addition of one (1.0) FTE Administrative Analyst I/II allocation in the Health and Human Services Agency.

FUNDING: 50% Behavioral Health Quality Improvement Plan (BH QIP) funding for the California Advancing and Innovating Medi-Cal (CalAIM) (Department of Health Care Services Grant through Fiscal Year 2023-24), 30% Federal, 10% State/ Mental Health Services Act (MHSA), and 10% Realignment. After BH QIP expires, 60% Federal, 25% State/ MHSA and 15% Realignment.

DISCUSSION / BACKGROUND:

On June 22, 2021, the Board of Supervisors approved the Fiscal Year (FY) 2021-22 Personnel Allocation Resolution #064-2021, thereafter amended September 28, 2021 by Resolution 124-2021 which reflects HHS's personnel allocations for FY 2021-22.

Starting January 2022, and with full implementation by 2027, the Department of Health Care Services (DHCS) is implementing a significant Medi-Cal program change thru the California Advancing and Innovating Medi-Cal (CalAIM) project which includes significant changes to the Behavioral Health billing and revenue management. CalAIM is a multi-year initiative by DHCS to improve the quality of life and health outcomes of populations requiring behavioral health services by implementing broad delivery system, program, and payment reform across the Medi-Cal program. As the state unrolls this system change, and as counties begin understanding how the changes may impact Behavioral Health Departments, it has been determined that administrative staffing isn't positioned to meet the upcoming shift in program expectations and monitoring. As such, and to meet some of the upcoming workload impacts related to CalAIM, the state is providing counties with funding for the development of CalAIM staffing and services.

To meet administrative needs related to CalAIM implementation, HHS's billing team will require an analytical position to review changing legislation, develop an implementation plan for staff and the electronic health record (EHR) system, coordinate fiscal updates to the EHR, develop fiscal EHR reports, and monitor and analyze billing data and results. This position will coordinate technical billing information across departments based on state and CBHDA directives, make recommendations, and oversee implementation and develop policy and procedures. The staff will be responsible for the billing and other technical updates to the EHR, developing the fiscal tools for billing and tracking accounts receivable, developing the HHS policies and procedures and the revenue tracking/reconciliation due to the change in how realignment is used for the match to federal medi-cal funds. These are complex programs that require the ability to understand large amounts of data, organize it into useful reports, and give recommendations on next steps to remain in compliance with the federal and state funding guidelines. This position will liaison between Billing, Program and EHR provider. This position will be developing data sets in accordance to the state guidelines for billing

and state reporting on health outcomes.

Working directly with the Human Resources Department, HHSA has developed the attached Personnel Allocation Resolution which was approved by County Counsel on February 10, 2022.

ALTERNATIVES:

The Board could decline to adopt and authorize the Chair to sign the attached Personnel Allocation, thereby retaining the current allocations.

PRIOR BOARD ACTION:

June 7, 2021, File ID: 21-0922; Agenda No. 1 "CAO Budget Hearing"

June 22, 2021, File ID: 21-0994; Agenda No. 4 "Personnel Allocation"

September 28, 2021, File ID: 21-1519; Agenda No. 2 "CAO Budget Adoption"

OTHER DEPARTMENT / AGENCY INVOLVEMENT:

Human Resources, County Counsel

CAO RECOMMENDATION:

Approve as recommended.

FINANCIAL IMPACT:

The deletion of one FTE Administrative Technician and the addition of one FTE Administrative Analyst allocation has an estimated annual cost increase of \$19,000. For the current fiscal year, the cost increase is estimated at a total of \$3,000. There are sufficient appropriations from staffing vacancies in the FY 2021-22 Budget to cover the increase. The Admin Technician that is being deleted retired Dec 30, 2021 and the position has remained vacant.

CLERK OF THE BOARD FOLLOW UP ACTIONS

- 1) Obtain signature of Chair on attached Resolution.
- 2) Provide one (1) certified Resolution to HHSA-Contracts at 3057 Briw Rd and one (1) certified Resolution to Heather Andersen in Human Resources at 330 Fair Lane.

STRATEGIC PLAN COMPONENT:

Good Governance

CONTACT

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