



Legislation Text

File #: 22-0306, **Version:** 1

Department of Transportation recommending the Board approve and authorize the Chair to sign the Third Amendment to Agreement for Services 402-S1611 with DKS Associates, extending the contract for three years to March 24, 2025 with no change to the not-to-exceed amount, to provide traffic analysis and transportation planning services.

FUNDING: Development Project Applicants, Traffic Impact Fee Program, and Road Fund.

DISCUSSION / BACKGROUND

On April 5, 2016 (Item 2, Legistar 16-0189 v1), the Board made findings in accordance with Ordinance 3.13.030 that it was more economical and feasible to retain an outside consultant for the provision of traffic engineering and transportation planning services, awarded Request for Proposal 16-918-046 to DKS Associates (DKS) to provide such services, and authorized staff to negotiate Agreement 402-S1611 (Agreement) with DKS with a term commencing upon execution and expiring three years thereafter, with a not-to-exceed amount of \$150,000.

On May 23, 2017 (Item 17, Legistar 16-0189 v2), the Board approved Amendment I to the Agreement, increasing funding by \$189,075 for a new not-to-exceed amount of \$339,075, with no change in the rates or term of the agreement, in order to provide traffic analysis forecasting and transportation planning services to prepare the Cameron Park Drive Interchange Alternatives Analysis and the Pleasant Valley Road Corridor Systemic Safety Analysis Report.

On March 12, 2019 (Item 12, Legistar 19-0285), the Board approved Amendment II to the Agreement, increasing funding by \$250,000 for a new not-to-exceed amount of \$589,075 and extending the contract for three years to March 24, 2022. Additional tasks performed under Amendment II included peer review of traffic impact studies, development of an Intelligent Transportation System (ITS) Voluntary Contribution Program, Carson Crossing Drive Intersection traffic analysis, and additional intersection analysis for White Rock Road at Bailey Circle.

Amendment III to the Agreement extends the contract's term for three years to March 24, 2025 in order to continue work on existing projects and provide ongoing peer review of traffic impact studies, as well as on-call traffic analysis and transportation planning services. The Amendment also includes an updated rate sheet, with no changes to the contract's not-to-exceed amount (see Attachment F).

ALTERNATIVES

The Board could choose not to approve Amendment III. However, doing so could result delays in traffic analysis forecasting and transportation planning services on the various tasks listed above.

PRIOR BOARD ACTION

See Discussion / Background section above.

OTHER DEPARTMENT/AGENCY INVOLVEMENT

Procurements & Contracts, Human Resources, Risk Management, County Counsel

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no change to Net County Cost associated with this item. Funding for Amendment III will be provided by development project applicants, traffic impact fees, and the Road Fund.

CLERK OF THE BOARD FOLLOW UP ACTIONS

- 1) The Clerk of the Board will obtain the Chair's signature on two (2) originals of Amendment III.
- 2) The Clerk of the Board will return one (1) fully executed original of Amendment III to the Chief Administrative Office, Procurement and Contracts Division, attn.: Tyler Prince, for further processing.

STRATEGIC PLAN COMPONENT

Infrastructure

CONTACT

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