



## Legislation Text

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**File #:** 22-0967, **Version:** 1

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Health and Human Services Agency (HHS) recommending the Board:

- 1) Make findings in accordance with County Ordinance 3.13.030(B) that it is appropriate to contract with Conforti Plumbing, Inc. for the provision of weatherization services provided under Agreement 6637, because pursuant to 3.13.030(B) "Specialty skills and qualifications not expressly identified in classifications are involved in the performance of the work;"
- 2) Approve and authorize the Chair to sign Agreement for Services 6637 with Conforti Plumbing, Inc., with a not-to-exceed amount of \$358,500, and for the term of three (3) years from July 1, 2022 through June 30, 2025; and
- 3) Authorize the HHS Director, or designee, to execute further documents relating to Agreement 6637, contingent upon approval by County Counsel and Risk Management, including amendments which do not increase the maximum dollar amount or term of the Agreement.

**FUNDING:** 100% Federal Low Income Home Energy Assistance Program.

**DISCUSSION / BACKGROUND:**

The Health and Human Services Agency (HHS) administers a Weatherization Program in accordance with the terms and conditions of the Low Income Home Energy Assistance Program (LIHEAP). Weatherization in El Dorado County consists of qualified, low-income households applying for assistance through the County HHS, which contracts with local contractors to perform Weatherization related repairs/improvements. The program is not federally mandated but exists as a result of an annually allocated LIHEAP program funding agreement between the County and the California Department of Community Services and Development, which in 2022 provides \$1,912,196 of funding in support of the program.

Home energy weatherization-related projects are for the benefit of low-income community members and are made available to households with the highest energy costs or needs in relation to income. The program helps low-income households improve energy efficiency, reduce energy costs, and remain safe and comfortable in their homes. Weatherization projects may involve heating and air conditioning appliance repair and replacement, water heater repair or replacement, fireplace repair or replacement, window installation, and/or other repairs, on a project-by-project basis.

The Weatherization Program maintains a pool of qualified contracted vendors to provide these specialized weatherization services. As a weatherization project becomes available, HHS's Weatherization Program requests quotes from these contractors, who may provide bids at no charge, and each job is then awarded to the lowest responsible bidder within the maximum charge allowed per the LIHEAP contract. Maintaining an adequate pool of contractors is critical to the Weatherization Program to ensure provision of services to eligible households in a timely and cost effective manner, as well as to ensure all areas of the county are covered for services.

On January 10, 2022, the County's Chief Administrative Office (CAO) Procurement and Contracts Division released Request for Qualifications (RFQ) 22-918-027 for Weatherization contractors. Consistent with the Board's C-17 policy, as well as Federal Procurement Policy, the RFQ was

released in order to ensure compliance with funding requirements identified in statute. Three local contractors submitted proposals in response to the RFQ, however, only two noted the ability to repair/replace water heaters. Water heater repairs and replacements are a common weatherization service for low-income households, and can also be needed as part of emergency repairs and replacements. Having an adequate number of contractors to perform this service is critical for the Weatherization Program. Due to the need for additional contractors, the Weatherization Program completed an additional sole source process. Conforti Plumbing, Inc. submitted a proposal on April 13, 2022, which included water heater repair/replacement services.

In accordance with Board of Supervisors Procurement Policy C-17, Section 7.11, the contractor selection process for service contracts in excess of \$100,000 must include a review of the scope of services and contractor's professional qualifications by a group of individuals (including at least one representative from outside the department requesting the services) qualified to judge the contractor's ability to perform the services. HHSa has documentation on file that such a review was performed for Agreement 6637 with Conforti Plumbing, Inc.

This proposed Agreement with Conforti Plumbing, Inc. is a renewal of Agreement 3648 approved by the Board on December 11, 2018 (File 18-1829) to provide the services described in Agreement 3648. The proposed Agreement 6637 would ensure continuation of necessary weatherization services without any service interruption.

**ALTERNATIVES:**

Should the Board decline to approve this item, the County would not have a replacement vendor available to provide services after the current agreement with Conforti Plumbing, Inc. expires on June 30, 2022. This would also reduce the pool of available contractors to the Weatherization Program and the ability to complete home weatherization services for residents, as well as result in unspent funding that would need to be returned to the State. County staff lack the required licenses to perform all of the specialized repairs/improvements required by the program.

**PRIOR BOARD ACTION:**

1) 12/11/18, 18-1829, Approval of Agreement 3648

**OTHER DEPARTMENT / AGENCY INVOLVEMENT:**

Approved by County Counsel, Human Resources, and Risk Management. The Auditor-Controller was notified.

**CAO RECOMMENDATION:**

Approve as recommended.

**FINANCIAL IMPACT:**

This Agreement for Services is a renewal of a prior year agreement and continues to be funded with Federal LIHEAP. Sufficient appropriations were included in the Fiscal Year 2022-23 Recommended Budget, and will be included in future budgets for the term of the Agreement.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

1) Clerk of the Board to obtain signature of Chair on one (1) original Agreement for Services 6637.

**STRATEGIC PLAN COMPONENT:**

County Strategic Plan Goal “Healthy Communities - Improved health, well-being and self-sufficiency of El Dorado County communities, residents and visitors.”

**CONTACT**

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