



County of El Dorado

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Legislation Text

File #: 22-1029, **Version:** 1

Chief Administrative Office, Procurement and Contracts Division on behalf Department of Transportation, recommending the Board approve the following:

- 1) Award Bid 22-405-040 for the purchase of Bulk Lubricants to the low qualified bidder, Hunt and Sons, Inc.;
- 2) Authorize the Purchasing Agent to issue a purchase contract in the amount of \$315,000 for a thirty-six (36) month term following Board approval; and
- 3) Authorize the Purchasing Agent to increase the purchase contract on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

FUNDING: Road Fund (100% Local) and Fleet Internal Service Fund (Charges to County Departments with Mixed Funding).

DISCUSSION / BACKGROUND

At the request of the Department of Transportation, the Chief Administrative Office, Procurement and Contracts Division, issued an Invitation to Bid for Bulk Lubricants for use in maintaining County vehicles and equipment by staff.

The Invitation to Bid was published in the County's eProcurement system, PlanetBids. Two hundred fifty (250) bid notices were sent to external vendors, and fourteen (14) to vendors registered as El Dorado County vendors in PlanetBids. Three (3) qualified responses were received, two (2) from local vendors. The lowest qualified bidder is Hunt and Sons, Inc.

ALTERNATIVES

N/A

PRIOR BOARD ACTION

6/11/2019, Agenda 19-0816 Item 10, Bid Award 19-405-073

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Procurement and Contracts conducted the formal bid process.

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

No change to Net County Cost. Funding is available within the Department of Transportation budget.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

Good Governance, Competitive Bidding

CONTACT

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