



# County of El Dorado

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## Legislation Text

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**File #:** 22-1745, **Version:** 1

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Human Resources Department recommending the Board:

- 1) Authorize the Chief Administrative Officer to execute Agreement for Services 6945 with The Greg Prothman Company for the provision of services for the Chief Administrative Officer recruitment with a total not-to-exceed amount of \$30,000, and a term effective upon execution and expiring on June 30, 2023;
- 2) Make findings pursuant to Article II, Sections 210a(2) and 210b(6) of the El Dorado County Charter and in accordance with County Ordinance 3.13.030 Sections B and C that it is appropriate to contract for these services because the specialty skills and qualifications involved in the performance of the work and due to the limited timeframes, temporary or occasional nature, or schedule for the project scope of work to be performed is not sufficient to warrant the addition of permanent staff; and
- 3) Authorize the Chief Administrative Officer to execute amendments to Agreement for Services 6945 contingent upon County Counsel and Risk Management approval.

**FUNDING:** N/A

### **DISCUSSION / BACKGROUND**

On September 13, 2022, the Board directed staff to begin a subsequent recruitment for the Chief Administrative Officer position, which will become vacant upon the pending retirement of the current incumbent, Don Ashton. A previous recruitment, overseen by County Human Resources, commenced in July of this year, and yielded three highly-ranked candidates who were interviewed and will remain on an eligibility list. The Board is interested in increasing the pool of eligible candidates and has directed the County to enter an Agreement with the Greg Prothman Company, an outside executive recruitment firm, to assist in the search.

### **ALTERNATIVES**

The Board could direct Human Resources to conduct a subsequent recruitment or explore the use of a different vendor.

### **PRIOR BOARD ACTION**

N/A

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

### **CAO RECOMMENDATION / COMMENTS**

Approve as recommended

### **FINANCIAL IMPACT**

N/A

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

## **STRATEGIC PLAN COMPONENT**

Good Governance

### **CONTACT**

Don Ashton - Chief Administrative Officer

Joseph Carruesco - Director of Human Resources