



## Legislation Text

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**File #:** 22-1955, **Version:** 1

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Chief Administrative Office, Procurement and Contracts Division, recommending the Board:

- 1) Waive formal bid requirements in accordance with Procurement Policy C-17, Section 3.4 (4) Exemptions from Competitive Bidding;
- 2) Authorize the Purchasing Agent to utilize the State of California's competitively bid Contract 1-22-70-31C, for the acquisition of PC Goods - Dell Laptop computers for use by all County Departments;
- 3) Authorize the Purchasing Agent to extend the term of the agreement if the State of California, Department of General Services extends contract 1-22-70-31C for the provision of PC Goods - Dell Laptop computers;
- 4) Authorize the Purchasing Agent to increase FENIX contract 6826 by \$201,000, bringing the contract value to \$300,000; and
- 5) Authorize the Purchasing Agent to increase the value of FENIX contract 6826 on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** General and Non-General Fund.

### **DISCUSSION / BACKGROUND**

The County of El Dorado purchases Dell Laptops through the State of California Department of General Services, Procurement Division's agreement with PC Specialist, Inc. dba Technology Integration Group (TIG), contract 1-22-70-31C with a contract term of 7/1/2022 through 6/30/2025. The Health and Human Services Agency (HHSA) has a current request for the purchase of sixty (60) laptop computers for a value of approximately \$104,000, there is currently \$34,000 unrelieved on FENIX contract 6826. The requested increase of \$201,000 will bring the contract value to \$300,000 to cover anticipated purchases from all County Departments through this fiscal year. Over the course of this fiscal year, departments have purchased over \$64,000 in laptop computers on the current contract.

### **ALTERNATIVES**

The Board could choose to not approve the recommended increase, causing operational impacts to departments by delaying future laptop computer purchases.

### **PRIOR BOARD ACTION**

N/A

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

HHSA has a current need to purchase sixty (60) laptop computers for a purchase value of approximately \$104,000, the requested increase for the purchase order contract will provide flexibility to accommodate any additional needs that become known prior to the end of the fiscal year.

### **CAO RECOMMENDATION**

Approve as recommended.

**FINANCIAL IMPACT**

Technology purchases are budgeted within individual departments and programs and may be part of general fun or grant-awarded programs. Department's will not purchase laptop computers unless sufficient funds are available in the department's fiscal year budgets.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

**STRATEGIC PLAN COMPONENT**

Good Governance

**CONTACT**

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