



Legislation Text

File #: 23-0337, **Version:** 1

Clerk of the Board, in collaboration with the Chief Administrative Office and County Counsel, recommending the Board approve Board Policies A-1, A-2, and A-3 with only changes to Board Policy A-3 Section III D. to include language to submit to County Counsel for approval along with the full ordinance and extend the sunset date of Board Policies A-1, A-2, and A-3 to April 4, 2027 pursuant to the Strategic Plan Good Governance goal:

- 1) A-1 Development and Distribution of Board of Supervisors Policies;
- 2) A-2 Guidelines for Writing Board of Supervisors Policies; and
- 3) A-3 Ordinances - New or Amended.

FUNDING: N/A

DISCUSSION / BACKGROUND

Consistent with the Strategic Plan Good Governance goal to collaborate on efforts that have cross-departmental impacts, the Clerk of the Board collaborated with the Chief Administrative Office and County Counsel to update policies A-1, A-2, and A-3. All three policies were distributed to County Department Heads for their review and input. Generally, Board policies are reviewed every 4 years for consistency and applicability. Policies A-1, A-2, and A-3 were last updated on February 5, 2019.

Policy A-1 Section III. A. states, "The responsible department shall ensure that the draft policy conforms to the standardized policy format and contains a recommended review date of no more than four years."

ALTERNATIVES

The Board may choose not to approve the policy updates as written and provide direction to staff to take other action.

PRIOR BOARD ACTION

File 19-0142, February 5, 2019, Item 4
File 18-0169, January 30, 2018, Item 20
File 14-1322, March 21, 2016, Item 1

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Chief Administrative Office
County Counsel

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no financial impact associated with this matter.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Update the Board's online Policy Manual and distribute all policies to County Department Heads.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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