



Legislation Text

File #: 09-1342, **Version:** 1

Human Services Department recommending the Board, as the In-Home Supportive Services Public Authority (IHSS PA) Governing Board, approve a proposed amendment to the IHSS Advisory Committee By-Laws that includes minor technical corrections and clarifications, creates the office of Secretary, lengthens officer terms and increases officer term limits to facilitate continuity of Committee activities.

FUNDING: 100% State In-Home Supportive Services Allocation.

Fiscal Impact/Change to Net County Cost:

No change to Net County Cost. The In-Home Supportive Services Advisory Committee (Committee) is funded by the annual Social Services IHSS allocation. Committee members receive mileage reimbursement and \$10 per diem for attendance at regular meetings, up to twelve annually. Approximately \$5,000 is budgeted for this purpose annually. Actual expense varies dependent on attendance and distances traveled.

Background:

The IHSS Advisory Committee was established by Ordinance No. 4612 dated September 24, 2002 under the statutory authority of Welfare and Institutions Code 12301.6. The purpose of this independent advisory committee is to provide advice and make recommendations relative to the IHSS Program and Public Authority to the Governing Board and the Department of Human Services, as the agency that administers the Public Authority.

Reason for Recommendation:

The amendment to the By-Laws is necessary primarily to enhance continuity of Committee activities and enable the Committee to function more efficiently. The proposed changes are as follows:

1. Correct a typographical error to accurately reflect that Chapter 8.78 (not Chapter 8.76) of Title 8 of the El Dorado County Ordinance relates to the El Dorado County In-Home Supportive Services Public Authority;
2. Add a Secretary as an additional Officer to take minutes of each meeting and provide a draft copy of said minutes to the Chair of the Committee and to IHSS Public Authority staff for review and correction prior to distribution by the Secretary to each Committee member;
3. Extend the term officers may serve from one (1) year, with a one-year extension, to two (2) years with a two-year extension, allowing present officers to be grandfathered in for a not-to-exceed term limit of six (6) years; and
4. Conduct elections for officers on the last meeting of the year prior to the year in which the term(s) of the incumbent officers expire, instead of annually.

Action to be taken following Board approval:

Board Clerk to provide Human Services at Briw Road with a certified minute order.
Department to distribute the amended By-Laws as appropriate.

Contact: Daniel Nielson, x7275

Concurrences: County Counsel 10-20-09