



Legislation Text

File #: 24-0809, **Version:** 1

Probation Department recommending the Board approve and authorize the Purchasing Agent to sign Agreement 8889 with Viking RV Storage LLC, for lease of two storage spaces for trailers, pre-paid for 24 months, plus deposits, in the amount of \$18,950, beginning on vendor's receipt of payment, estimated to be August 27, 2024.

FUNDING: General Fund.

DISCUSSION / BACKGROUND

The Probation Department (Probation) would like to store two trailers at Viking RV Storage LLC (Viking) in Shingle Springs. The two trailers are:

- 1) Range trailer (10') - Stores supplies for use when Probation officers attend local firearms ranges for training. Currently stored at the Probation office in Shingle Springs.
- 2) Outreach trailer (27') - On May 16, 2023, with Legistar file 23-0459, the Board approved Probation's purchase of a Public Safety Outreach Trailer. The Outreach Trailer was delivered to Fleet Services on July 17, 2024. The Sheriff's Office is currently storing the Outreach Trailer, with the understanding that Probation will be obtaining off-site storage as soon as possible.

Viking provides covered storage; staff on site 24 hours a day, seven days a week; security cameras; locked access gate; license plate reader for all those that enter the facility; a sewer dump station; and a washing area for large vehicles.

It is undesirable to store the trailers at the Probation Facility on Durock Road in Shingle Springs, as parking is limited and should be for employees and clients only. Additionally, though Probation has security cameras on-site, these parking places have public access which could make the trailers a target for theft or damage.

The proximity of Viking to Probation (1.6 miles) makes it convenient for pick-up and return of the trailers as needed.

The proposed Agreement 8889 will allow Probation use of storage spaces for 24 months. Prepaying for 24 months for the two spaces will guarantee Probation will have covered spaces and allow for the use of the dump station, wash station, and air station at no charge. The monthly rental fee per trailer is \$379, with a \$379 deposit for each trailer.

ALTERNATIVES

Should the Board decline to approve this Agreement, Probation will need to find another vendor who can provide adequate and convenient storage space.

PRIOR BOARD ACTION

05/16/2023 Legistar file 23-0459

OTHER DEPARTMENT / AGENCY INVOLVEMENT

County Counsel and Procurement and Contracts.

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no change to Net County Cost. The funding for the storage spaces is included in Probation's Fiscal Year 2024-25 budget and will be in future budget years' requests.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

N/A

CONTACT

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