



# County of El Dorado

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## Legislation Text

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**File #:** 25-0134, **Version:** 1

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Planning and Building Department recommending the Board provide conceptual approval to amend Ordinance 5213 entitled "Planning and Building Department Fee Schedule" to make minor modifications to fees and to remove Cemetery Division Fees.

**FUNDING:** N/A

### **DISCUSSION / BACKGROUND**

On October 24, 2023, (Legistar file 23-1672), the Board approved Ordinance 5185, Planning and Building Department Fee Schedule. The schedule of fees consisted of a department wide fee study performed by NBS Government Finance Group, Inc. ("NBS").

On January 23, 2024, (Legistar file 23-2157), the Board approved the reassignment of the Airports and Cemeteries Division from the Planning and Building Department (Department) to the Chief Administrative Office, to be effective July 1, 2024.

On December 10, 2024, (Legistar file 24-1891), the Board approved the final passage (Second Reading) of Planning and Building Fee Ordinance 5213 which amended Ordinance 5185 to remove Airports', a division of the Chief Administrative Office, fees from the Planning and Building Fee schedule.

Board policy A-3 - Ordinances - New or Amended, requires ordinance amendments to be presented to the Board of Supervisors for conceptual review and authorization to prepare the ordinance amendment.

Since the adoption of Ordinance 5185 in 2023, the Department has determined a minor fee clean-up is needed on select division fees and additional fees were determined to be needed. The proposed modifications will correct unintended omissions, more clearly define and organize some fees and add and amend fees related to the recently updated Vacation Home Rental Ordinance (Ordinance 5209) adopted by the Board on October 22, 2024 (Legistar file 24-1555). These modifications will ensure the department continues to meet cost recovery goals.

Staff is preparing an updated fee schedule for Planning and Building and anticipates returning to the Board in the next 60 days. This update will include removing Cemetery Fees from the Planning and Building Department Schedule of Fees. Cemetery fees will be placed in a separate Resolution reflective of the division's transfer to the Chief Administrative Office.

### **ALTERNATIVES**

N/A

### **PRIOR BOARD ACTION**

August 15, 2023, (Legistar file 23-1487) Fee Study Report and Conceptual approval for new fees.

October 24, 2023 (Legistar file 23-1672), Board adopted Ordinance 5185, Planning and Building Fee Schedule, adopted and approved the Planning and Building Department, Policies and Procedures.

January 23, 2024, (Legistar file 23-2157), Board approved the reassignment of the Airport and Cemetery programs to the Chief Administrative Office, effective July 1, 2024.

October 22, 2024 (Legistar file 24-1555), the Board approved the final passage (Second Reading) of Ordinance 5209 amending Title 5 - County Business Taxes, Licenses and Regulations of the El Dorado County Ordinance Code, amending Chapter 5.56 - Vacation Home Rentals, to add the recommendations of the Vacation Home Rental Advisory Committee and Board of Supervisors.

December 10, 2024, (Legistar file 24-1891), the Board approved the final passage (Second Reading) of the amended Ordinance 5185, removing the Airports Division Fees (Exhibit B), creating the Planning and Building Fee Ordinance 5213.

#### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Facilities, a Division of the Chief Administrative Office  
County Counsel

#### **CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

#### **FINANCIAL IMPACT**

There is no financial impact associated with the Ordinance update. Changes to the fees, which will be brought forward to the Board at a later date, may result increased revenue to support the Planning and Building Department.

#### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

#### **STRATEGIC PLAN COMPONENT**

N/A

#### **CONTACT**

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