



# County of El Dorado

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## Legislation Text

File #: 10-0119, Version: 1

Human Resources Department requesting the Board adopt Resolution amending the Authorized Personnel Allocation Resolution 158-2009 approving reclassification of one (1) Information Technology Department Specialist incumbent in the Assessor's Office to Information Technology Department Coordinator.

### Resolution 016-2010

BUDGET SUMMARY:		
Total Estimated Cost		\$824.40
Funding		
Budgeted	\$824.40	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$	
Change To Net County Cost		\$824.40

Fiscal Impact/Change to Net County Cost: Approval of this reclassification represents an increase of approximately \$824.40. The Assessor's Office has sufficient salary savings to cover this increased cost.

Background: The Human Resources Department has conducted a job analysis of one Information Technology Department Specialist incumbent in the Assessor's Office. The conclusion of the job analysis was a finding that the incumbent was performing duties consistent with the Information Technology Department Coordinator classification.

Reason for Recommendation: In accordance with Personnel Management Resolution 228-84, section 503, employee reclassifications without examination must meet the following conditions:  
a) An evaluation of the position must be completed. This has been conducted by Human Resources.

b) The employee(s) must have performed at the higher level for at least six months. The job analysis indicates that the incumbent has been performing at the higher level for at least six months.

c) The action must have the concurrence of the Human Resources Director and appointing authority. Human Resources staff has met with the Assessor, who concurs with this proposed reclassification.

Action to be taken following Board approval: The incumbent will be formally reclassified from Information Technology Department Specialist to Information Technology Department Coordinator the pay period following Board of Supervisors approval.

Contact: Chris Little, x6553

Concurrences: Assessor Tim Holcomb