



County of El Dorado

330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
www.edcgov.us/bos/

Legislation Text

File #: 10-0796, **Version:** 2

County Counsel recommending the Board approve and authorize the continuance of two (2) Current Perpetual Agreements for Services administered by County Counsel with the following companies:

- a) Sterling Codifiers; and
- b) Computer Works, Inc.

Fiscal Impact/Change to Net County Cost: None. These Agreements are funded in the County Counsel's FY 10/11 budget so there is no change to the net county cost.

Recommended Action: Approve continuation for the Department's current perpetual agreements; and authorize the Purchasing Agent to establish blanket purchase orders to process FY 10/11 payments required.

Reason for Recommendation: County Counsel administers two (2) Agreements for Services requiring payments, which automatically renew from year to year (a complete detailed list is attached). These Agreements consist of a variety of services, such as licensing for software and codifying of County legislation.

We are bringing this matter before your board pursuant to requirement of El Dorado County Policy C-17, Procurement Policy, so that you have the opportunity to be made aware of the Agreements that were approved by prior Boards and to seek authorization for the Purchasing Manager or its Agent to prepare the necessary purchase orders for the FY 10/11 Agreement payments. We have also provided you with information as to termination requirements of each of these Agreements. Each is of value to County Counsel and its operations, County Counsel recommends their continued use.

Action to be taken following Board approval:

1. Purchasing Manager or its Agent shall establish blanket purchase orders as necessary for FY 10/11 payment of County Counsel's perpetual Agreements for Services;
2. County Counsel shall review and approve invoices upon receipt, and forward requests to Auditor/Controller for payment

Contact: Edward L. Knapp