



# County of El Dorado

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## Legislation Text

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**File #:** 10-1215, **Version:** 1

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Chief Administrative Office, Procurement and Contracts Division, recommending the Board receive and file the 1st quarter report of procurement and contracting activity for Fiscal Year 2010-11.

Fiscal Impact/Change to Net County Cost: None

Background/Reason for Recommendation: County Ordinance Chapter 3.12 (Ordinance 4703) requires the Purchasing Agent to report to the Board quarterly on procurement and contracting activity. In the past, the Board has received very detailed reports, which were time consuming to create and review. In addition, the reports were created by staff who is no longer with the County. Neither current Procurement and Contracts staff nor Information Technologies staff have been able to re-create the reports. As a result, the Board is being provided with two reports; for goods, a report generated by the County's Advanced Purchasing and Inventory Control System (ADPICS), which lists cumulative purchases by commodity is included. This is the report used by Procurement and Contracts staff to monitor activity to ensure compliance with competitive bid requirements. For contracts, a report generated by the contracts tracking database is included. This report shows all contracts executed between July 1, 2010 and September 30, 2010.

As time allows, staff is working on improving the quarterly reporting. The goal is to create concise reports that include information that is relevant and of interest to the Board and the public. Any input from the Board on the desired content of these reports would be appreciated.

Action to be taken following Board approval: Board Clerk will file the report

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