



County of El Dorado

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Legislation Text

File #: 11-0475, **Version:** 1

Chief Administrative Office, Procurement and Contracts Division, recommending the Board:

- 1) Award Bid No. 11-204-053 for the purchase of Computers: Desktops, Laptops, Monitors and Related Items to the low qualified bidder, Helm Technical Services, Inc. of El Dorado Hills, CA;
- 2) Authorize the Purchasing Agent to issue a blanket purchase order in the amount of \$150,000 for a Four (4) month period following Board approval; and
- 3) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

FUNDING: General Fund.

BUDGET SUMMARY:		
Total Estimated Cost		\$150,000.00
Funding		
Budgeted	\$150,000.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$150,000.00	
Change To Net County Cost		\$0.00

REASON FOR RECOMMENDATION: At the request of the Information Technologies Department, the Procurement and Contracts division issued an invitation to Bid for Computers: Desktops, Laptops, Monitors and Related Items. The computers and related items will be used by El Dorado County staff in the performance of thier jobs.

Nine (9) invitation to bid notfication letters were mailed, one to a local vendor; four (4) qualified responses were received, one from a local vendor.

FISCAL IMPACT/CHANGE TO NET COUNTY COST: Funding is available within the various Departments' budgets. General Fund

ACTION TO BE TAKEN FOLLOWING APPROVAL: Following Board approval, the Procurement and Contracts division will issue a blanket purchase order in the amount of \$150,000.00 to Helm Technical Services of El Dorado Hills, CA.

Contact: Eric van Leeuwen, Buyer I Ext 5834

