



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

Minutes - Draft Community Action Council

Public Official Sector

George Turnboo, BOS Dist. II - Alternate Mark Treat
Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley
Brian Veerkamp, BOS Dist. III - Alternate Kathy Witherow
John Clerici, City of Placerville - Alternate Patty Borelli
Heather Horgan, City of S. Lake Tahoe

Low-Income Sector

Kelly Krohn, Chair, Individual
Misha Lee, Vice Chair, Individual
Melissa Williams, Individual
Shannon Maguire-Estrada, Marshall Medical Center
Colleen Goodrich, Individual

Community Sector

Stephanie Lopez-Vasser, Salvation Army
Aaron Lungren, The Church of Jesus Christ of Latter-Day Saints
Kim McPherson, Food Bank Of El Dorado County
2 Vacancies

Wednesday, January 28, 2026

10:00 AM

<https://edcgov-us.zoom.us/j/86193787651>

**330 Fair Lane, Building A, Conference Room A
Placerville, CA 9566**

**3368 Lake Tahoe Blvd., Suite 102
South Lake Tahoe, CA 96150**

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 861 9378 7651. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/86193787651>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Council Chair.

Individuals will have three minutes to address the Council. Except with the consent of the Council, individuals shall be allowed to speak to an item only once.

Individual Council members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Council.

If a person providing input to the Council creates a disruption by refusing to follow Council guidelines, the Council Chair may take the following actions:

Step 1. Request the person adhere to Council guidelines. If the person refuses, the Council Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Council Chair may order a recess of the Council meeting.

Step 3. If the disruption continues, the Council Chair may order the removal of the person from the Council meeting.

CALLED TO ORDER AND ROLL CALL AT 10:00AM**ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR**

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

CONSENT CALENDAR**1. 26-0233**

Draft December 2025 Meeting Minutes

Attachments: [December 2025 Minutes Draft](#)

A Motion was made by council member Treat and seconded by council member Wiley to adopt the agenda and approve the consent calendar.

Yes: 9 - Alternate Wiley, Member Lee, Member Krohn, Member Lopez-Vasser, Member Lungren, Member Williams, Alternate Treat, Alternate Witherow and Goodrich

Abstained: 3 - Alternate Borelli, Member McPherson and Member Maguire-Estrada

END OF CONSENT CALENDAR**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

There was no public comment made and not additional comments from the council.

COMMUNITY SERVICES REPORT OUT**2. 26-0230**

Community Services Agency Report

Attachments: [Agency Report for January 2026](#)

Community Service Deputy Director, Lynette Stott, reported out on the Agency Report and EARS report.

The council had questions regarding the Adult Day Center. There was a discussion on the Adult Day program costs and that there are funding opportunities for new enrollees.

No public comment was made.

3. 26-0231 CSBG EARS Report

Attachments: [EARS - Expenditure Activity Reporting System for January meeting](#)

Committee Reports

MEMBERSHIP COMMITTEE

A. Committee to report out and to make any recommendations to the council.

Council member Wiley reported out on the vacancies on the council.

Newly appointed council member representing South Lake Tahoe, Heather Horgan, shared about her work experience and introduced her self to the council.

Council member Melissa Williams shared she is stepping down from the council as she is moving out of state.

No public comment was made.

Outreach Committee

A. Committee to report out and to make any recommendations to the council.

Council member Treat shared that the outreach committee will be having a meeting and encouraged other council members to join the committee.

No public comment was made.

ACTION AND DISCUSSION ITEMS

By-Laws Discussion

4. 26-0232

CAC to have a discussion on the current By-Laws and to recommend any changes.

Attachments: [By Laws with proposed edits](#)

The council discussed the recommended changes to the By-Laws.

5. 26-0250

Council to discuss and make any recommended changes to draft Governance Document .

Attachments: [Governance Document-Draft](#)

The council discussed the recommended changes and potentially combining the Governance Document with the By-Laws.

No public comment was made.

A motion was made by council member Treat and seconded by council member Witherow to create a specific adhoc committee to edit the By-Laws and incorporate the Governance Document into the By-Laws.

Yes: 12 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member Williams, Alternate Treat, Alternate Witherow, Member McPherson, Member Maguire-Estrada and Goodrich

- 6. 25-2009** Community Action Council to review and revise the 2026 goals to include actionable and measurable goals for the coming year.

Attachments: [GOALS](#)

The council reviewed the goals and had a discussion. No changes were recommended.

No public comment was made.

A motion was made by council member Treat and seconded by council member Borelli to approve the goals and to continue them throughout the year at each council meeting.

Yes: 12 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member Williams, Alternate Treat, Alternate Witherow, Member McPherson, Member Maguire-Estrada and Goodrich

UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

Council member Wiley reminded the council that there are now three vacancies on the council and encouraged the council to reach out to partners that may be a good fit for the council.

Council member Krohn shared that Grizzly Flatts Fire Safe Council is still creating the reflective road signs to support Grizzly Flatts residents make their homes more viable.

ADJOURNMENT AT 11:16 AM

Next CAC Meeting is on February 25, 2026.