

REVIEW AND APPROVAL REQUESTED FOR:

☐ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☒ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 12/2/25Need Date: 12/24/25**PROCESSING DEPARTMENT**Department: CAOOrg Code: 0200000Dept Contact: Alison WinterFunding Source: GFPhone: x6765

PL String: _____

Dept. Signature: Alison Winter Digitally signed by Alison Winter
Date: 2025.12.02 16:28:39 -08'00'

Legistar #: _____

Title: Principal Management Analyst**CONTRACT INFORMATION**

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.***ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: _____

NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

MOU with the Courts for the Chief Probation Officer appointment and employment

COUNTY COUNSEL

Approved ☒ Disapproved ☐ Date: 12/18/25
Approved ☐ Disapproved ☐ Date: _____

By: David Livingston Digitally signed by David Livingston
Date: 2025.12.18 13:01:20 -08'00'
By: _____

COMMENTS

CONTRACT AMENDMENT ONLY**HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____ By: _____
Approved ☐ Disapproved ☐ Date: _____ By: _____

COMMENTS _____